

Government of West Bengal
DEPARTMENT OF SCHOOL EDUCATION
STATE COUNCIL OF EDUCATIONAL RESEARCH & TRAINING
25/3, Ballygunge Circular Road, Kolkata-700019
Tele -fax -033-2486- 5114 & 4377

www.scertwb.org ## director@scertwb.org

No. 220/F. No. 845/ SCERT

Dated, Kolkata- 06.02.2025

Order

In supersession of Order No. 968/F. No. 845/SCERT/2022 dated 05.09.2022, No. 722/F. No. 845/SCERT dated 25.01.2022 and No. 872/F. No. 386(Pt)/SCERT dated 27.11.2018, all the Principal/In-charges of all DIETs and PTTIs (Govt. /Govt. Sponsored/ Govt. Aided) in West Bengal are hereby instructed to note that expenditures for the different mandatory celebrations at the respective institutes will be now be incurred as per the budget regulated by this office that is attached herewith as annexure.

All are instructed to strictly follow the budget approved for different celebration/activities at their respective institutes mandatorily. You are also to note that no post facto approval will be accorded for additional expenditures incurred for the celebration/activities mentioned in the annexure except unavoidable unforeseen circumstances after due consideration of the competent authority. Also you are not required to send prayer for approval of stipulated expenditures to be incurred for such celebration/activities at their respective institutes on a regular basis.

If the DIETs and PTTIs wants to hold any other programme apart from the above mentioned programmes enclosed herewith as annexure, then the Principal/In-charge has to take prior permission from the competent authority by submitting prayer and justified budget for the same.

All the Principal/In-charges of all DIETs and PTTIs (Govt. /Govt. Sponsored/ Govt. Aided) in West Bengal are hereby instructed to maintain all records in appropriate manner and to follow the extant rules and regulations of the Government of West Bengal.

This is being issued in the exercise of the power delegated by the competent authority.

All concerned are being informed accordingly.

Encl: As stated

No. 220/1(4) / F. No. 845/ SCERT

Copy forwarded to:

1. The Additional Secretary to the Govt. of West Bengal, Elementary Education Branch, School Education Department, Bikash Bhavan, Salt Lake, Kolkata- 91 for information.
2. The Secretary, WBBPE for information.
3. The Principal/In-charges of all DIETs (Main and 2nd Campuses) and PTTIs (Govt. /Govt. Sponsored/ Govt. Aided) in West Bengal for information and necessary action.
4. The DDOs of Govt. Sponsored/Govt. Aided PTTIs in West Bengal

sd/ —
Director, SCERT (WB)

Dated, Kolkata- 06.02.2025

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6/2/2025
Director, SCERT (WB)

Annexure

Sl. No.	Name of the Programme	Heads	UNIT	Amount upto (for each unit)
1	Celebration of Nabin Baran Utsab	Decoration, Flower, Refreshment, (Exact attendance of participants @ Rs. 40) Stationeries, Sound System, Miscellaneous	1 (Intake of 50 students in part-I & part-II)	Rs 7000/-
			2 (Intake of 50 students in part-I & part-II)	
2	Observance of Rabindra Jayanti	Decoration, Flower, Refreshment, (Exact attendance of participants @ Rs. 40) Stationeries, Sound System, Miscellaneous	1 (Intake of 50 students in part-I & part-II)	7,000/-
			2 (Intake of 50 students in part-I & part-II)	
3	Organising Annual Sports of the institutes	Decoration, Flower, Refreshment, Stationeries, Sound System, Miscellaneous	1 (Intake of 50 students in part-I & part-II)	40,000/-
			2 (Intake of 50 students in part-I & part-II)	
4	Observance of Netaji Birth Day	Decoration, Flower, Refreshment, (Exact attendance of participants @ Rs. 40) Stationeries, Sound System, Miscellaneous	1 (Intake of 50 students in part-I & part-II)	6,000/-
			2 (Intake of 50 students in part-I & part-II)	
5	Observance of Independence Day	Decoration, Flower, Refreshment, (Exact attendance of participants @ Rs. 40) Stationeries, Sound System, Miscellaneous	1 (Intake of 50 students in part-I & part-II)	8,000/-
			2 (Intake of 50 students in part-I & part-II)	
6	Observance of Republic Day	Decoration, Flower, Refreshment, (Exact attendance of participants @ Rs. 40) Stationeries, Sound System, Miscellaneous	1 (Intake of 50 students in part-I & part-II)	8000/-
			2 (Intake of 50 students in part-I & part-II)	
7	Celebration of Teacher's day	Decoration, Flower, Refreshment, (Exact attendance of participants @ Rs. 40) Stationeries, Sound System, Miscellaneous	1 (Intake of 50 students in part-I & part-II)	8000/-
			2 (Intake of 50 students in part-I & part-II)	