

Government of West Bengal
DEPARTMENT OF SCHOOL EDUCATION
STATE COUNCIL OF EDUCATIONAL RESEARCH & TRAINING
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Memo No: 691 /F. No. 887 / SCERT

Dated, Kolkata the 18.07.2022

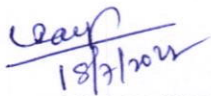
From:
The Director,
SCERT (WB)

To
The Principal/ In-Charge,
Govt./Govt. Sponsored/Govt. Aided PTTIs,
All Districts, West Bengal

Sub: Transfer Policy of Employees of Govt. /Govt. Sponsored/Govt.
Aided PTTIs, in West Bengal

This is to inform that the undersigned is hereby enclosing transfer policy of Govt. /Govt. Sponsored/Govt. Aided PTTI employees for circulation among the employees of the respective PTTIs in West Bengal. This transfer policy has been issued in exercise the power delegated by the competent authority for smooth running of the Govt. /Govt. Sponsored/Govt. Aided PTTIs in West Bengal and in the interest of public service.

Encl: As stated


Director, SCERT (WB)

Memo No: /E. No 887/ SCERT

Dated, Kolkata the

Copy forwarded to:

- 1) The Joint Secretary to the Govt. of West Bengal, School Education Department, Elementary Education Branch, Bikash Bhavan, Salt Lake, Kolkata-700091 for information.
- 2) The DI/s, P.E, All Districts, West Bengal for information.

Director, SCERT (WB)

TRANSFER POLICY OF PTTIs

For an appropriate teaching – learning environment in the PTTIs in West Bengal, a well defined transfer policy is essential. There are two categories of employees in the PTTIs in West Bengal - the teaching staff and the non- teaching staff.

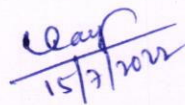
The teaching staff includes the Academic and Para academic staff. The Academic staff includes the Principal, the Lecturers and the Teachers. The Para-academic staff includes, the Librarians and the Hostel Warden. The teaching staff will be under the purview of this transfer policy.

The transfer of the non-teaching staff, i.e. the Group-C and Group-D, will be guided by the existing policies of the Directorate of School Education and or the School Education Department.

Transfer Policy for the Academic and Para- academic staff of Govt PTTIs that has been considered, is as follows:-

1. All the PTTIs of the States are grouped into the following zones-
 - I. Zone "A" (North zone):- PTTIs located at the district of Darjeeling, Jalpaiguri, Coochbehar, Kalimpong, Uttar Dinajpur, Dakshin Dinajpur , Alipurduar and Malda.
 - II. Zone "B" (Central zone):- PTTIs located at the district of Murshidabad, Nadia, Purba Burdwan, Hooghly, North 24 Parganas, Kolkata, Howrah and South 24 Parganas.
 - III. Zone "C" (South zone):- PTTIs located at the district of Bankura, Paschim Medinipur, Purulia, Purba Medinipur, Paschim Burdwan, Birbhum and Jhargram.
2. The teaching staff and para- academic staff posted at North Zone and South zone for more than 5 years is proposed to be transferred in central zone. The academic and para- academic who are posted at central zone more than 5 years are proposed to be transferred at North and South Zone.
3. The previous transfer-postings of the teaching staff before the change of the administrative authority of the PTTIs would not be eligible for consideration in this transfer policy. However, the administrative office holds the discretion to consider of any such history on case to case basis.
4. First posting of a teaching staff may be offered in any non-home zone after publication of this policy.
5. He/she has to normally stay at least 4 (Four) years in each posting and will cover 2 (Two) districts in the each zone.
6. Each teaching staff should cover at least 2 (Two) non-home zones before being eligible for posting in home zone.
7. In case of a personal problem or on specific medical ground(s) an employee may apply for transfer only after serving at least the stipulated period in any non- home zone.
8. Personal problems or medical grounds will only be determined & considered by the administrative office. No transfer in this ground will become an exemplar to precedence.
9. A staff may be considered for posting within the home district or home zone within five years of retirement.
10. Preference for posting at the desired location would be allowed for teaching staff with outstanding performance records as determined and considered by the administrative office from time to time.
11. Besides above, any staff may be transferred at any time to any place by the Govt. in the interest of administrative convenience or if any departmental enquiry is initiated in the interest of public service.
12. Employees shall not attempt to cast any outside influence, if such an influence from whichever quarter is perceived it shall be presumed that the same has been brought in by the employee concerned and such request shall be rejected straightway. Action may also be initiated against such employee as per extant service conduct rules.

For Employees of Govt. Sponsored/ Govt Aided PTTIs Transfers as per prayer of the incumbent if solicited and if in the interest of public service may be considered by the Administrative Department.


15/7/2022
Director, SCERT (WB)