Government of West Bengal DEPARTMENT OF SCHOOL EDUCATION STATE COUNCIL OF EDUCATIONAL RESEARCH & TRAINING 25/3, Ballygunge Circular Road, Kolkata-700019 Tele –fax -033-2486- 5114 & 4377 www.scertwb.org ## director.scert@wb.gov.in

No: 1124 /F.No.386 (Pt-2) /SCERT

Dated Kolkata the 23.09,2072

ORDER

From the report of some Head of Office of DIETs & PTTIs it is learned that some employees and retired persons of DIETs and PTTIs (Govt. / Govt. Sponsored / Aided) are occupying quarters for long time but HRA has not been deducted from his/her salary/pension. In this context, all heads of DIETs/PTTIs are hereby instructed to allot officially Govt. Quarters to the employees only and deduct HRA from their monthly salary if they have occupied Govt. quarter with immediate effect. Also all are hereby instructed to deduct previous HRA from those employees/pensioners for occupying Govt. quarters since he/she has been residing inside the campus of the institute if not already deducted.

2. All are to take initiative to vacate the quarters that are still occupied by pensioners.

- All DDOs of DIETs and PTTIs are to issue specified HRA declaration form among staff as per extant rule.
- 4. No Govt. Quarter/Accommodation will be allotted to the Casual/DRW/Contractual staff engaged at DIETs/PTTIs except Hostel Warden.

All are to act accordingly.

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Copy forwarded for information and necessary action to:

- 1. The Principal/ Senior Lecturer In Charge/ Officer In Charge of DIETs , All District- He/She is to submit a report on the occupancy of Govt. quarters vis–a–vis. HRA deduction of those employees in the last 3 months.
- 2. The Principal/ In Charge of Govt. /Govt. Sponsored /Aided PTTIs , All District.- He/She is to submit a report on the occupancy of Govt. quarter vis–a–vis HRA deduction of those employees in the last 3 months.
- 3. The DI/s (PE) and DDO of concerned PTTIs.
- 4. The Finance Officer, Viswabharati and DDO of Siksha Charcha Govt. Sponsored PTTI, Birbhum.
- 5. The Controller of Finance GTA and DDO of Kalimpong Govt. PTTI and Sri Ramkrishna Govt. Sponsored PTTI Darjeeling.
- 6. The Education Director, GTA, Darjeeling

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Director, SCERT (WB)

Dated Kolkata the 23.09,2027