

FINANCE OFFICER, D. No. 10, C.E.O. 1/07

1/6

Government of West Bengal
School Education Department
Primary Branch
Bikash Bhavan, Salt Lake, Kolkata-700 091.

Received
Contents not Verified
Dt
SCERT, West Bengal

No.482-SE(Pry)/SCERT-3/2007

Dated : May 30, 2007

From : Shri S. Mahapatra,
Joint Secretary to the
Government of West Bengal.

To : The Director, S.C.E.R.T., West Bengal.

Sir,

The Director and Head of Office, SCERT, West Bengal is hereby authorized to grant Casual Leave and to maintain Service Records including Service Books with necessary noting and initials/authentication of pay, increment, leave etc. of Research Fellows Gr-II placed at his disposal on behalf of School Education Department, Appointing Authority of those Officials until further orders.

Yours faithfully,

S. Mahapatra
Joint Secretary

No.482/1(2)-SE(Pry)

Dated : May 30, 2007

Copy forwarded for information & necessary action to:-

1. Director of School Education, West Bengal.
2. Joint Director (Teachers' Training), West Bengal.

Joint Secretary