

Government of West Bengal
DEPARTMENT OF SCHOOL EDUCATION
STATE COUNCIL OF EDUCATIONAL RESEARCH & TRAINING
25/3, Ballygunge Circular Road, Kolkata-700019
Tele -fax -033-2486- 5114 & 4377
www.scertwb.org ## director@scertwb.org

Memo No: 909 / F. No: 386(Pt)/ SCERT

Dated, Kolkata the: 06.12.2018

Notice

A meeting will be held at SCERT (WB) on 26th and 27th December, 2018 with all the Principals /In-Charge of the DIETs (Main and Second campus) regarding the agenda as under:

1. DIET wise various issues.
2. Discussion about TEN project implementation.
3. Miscellaneous.

All the Principals/In-Charges are hence instructed to attend the said meeting in the conference Hall at SCERT (WB).

The meeting will start at 10:30 am sharp.

Sdf
Director,
SCERT (WB)

Memo No: 909/1(2) / F. No: 386(Pt)/ SCERT

Dated, Kolkata the: 06.12.2018

Copy forwarded for information to:

1. The Secretary to the Govt. of West Bengal, School Education Department for his kind information.
2. The Principal /In-Charges of DIET, (Main and Second campus) – He/She is instructed to submit a report as per enclosed format before commencing the meeting. Absence of the participation will be treated as unauthorised leave unless prior approval from the authority.

Encl: As stated

Waj
6/12/18
Director,
SCERT (WB)

DIET.....

Sl. No.	List of issues which are still pending with SCERT (WB). Mention docket No and date of the letter.(Enclose the letters)	List of Issues which have already been disposed of by SCERT (WB)	List of unresolved issues due to lack sufficient documents/Non following of proper procedure/extant norms. Mention letter no. and date.	Statement of Up-to-date fund deposit as per Bank Pass book and Cash book, in the following heads			
				Grant-In-Aid Head	Student Fund Head	IPO Head	Others

Prepared by:

Signature of Principal/In-Charge

DIET.....